

Ahmed Elmadani

Location: Riyadh, Saudi Arabia **Phone:** (+966) 560409811 **Email:** elmadnim@gmail.com

Position: Senior Accountant | Cost Accountant | Financial Reporting Specialist **License:** Valid Driving License

Professional Summary

Experienced Senior Accountant with more than 4 years of experience in accounting, financial reporting, account reconciliation, and cost analysis across contracting, hospitality, and medical sectors in Saudi Arabia. Skilled in preparing financial reports, analyzing project performance, handling VAT and bank reconciliations, and supporting management with accurate financial insights. Strong experience using ERP systems and advanced Excel reporting tools, with ongoing professional development toward CMA certification.

Core Competencies

Financial Reporting	Cost Accounting	Accounts Receivable & Payable
VAT Reporting	Bank Reconciliation	Project Financial Analysis
ERP Systems	Advanced Excel	Cash Flow Management
Financial Claims Preparation	Financial Statements	Data Analysis

Professional Experience

Senior Accountant & Financial Reporting Specialist

Alstool Alaali Contracting Company – Riyadh, Saudi Arabia

July 2024 – Present

- Preparing weekly and monthly financial and managerial reports for company projects.
- Monitoring project costs and supporting cost control activities.
- Preparing project financial analysis and performance reports.
- Preparing and financially coordinating more than 10 project claims in collaboration with external engineering consultants.
- Performing reconciliations and reporting using ERP systems and advanced Excel tools.

Senior Accountant

Lamara Hospitality and Catering Services – Riyadh, Saudi Arabia

2023 – June 2024

- Prepared financial statements and internal reports.
- Prepared VAT reports and monitored financial transactions.
- Reconciled customer and supplier balances.

- Conducted bank reconciliations and banking transactions.

General Accountant

Qimat Altib Medical Complex – Riyadh, Saudi Arabia

2022 – 2023

- Recorded accounting transactions and journal entries.
- Monitored stock movement for medicines and medical supplies.
- Prepared financial reports and insurance reconciliations.

Courses & Certifications

- CMA – Ongoing Study
- Professional Financial Accountant (PFA)
- Financial Management & Financial Analysis
- Excel for Accounting & Reporting
- English Language Course – 12 Levels

Technical & Personal Skills

- Advanced Microsoft Excel & ERP Systems
- Financial Reporting & Data Analysis
- Communication & Teamwork
- Problem Solving & Decision Making
- Leadership & Time Management

Languages

- Arabic: Native
- English: Intermediate